

**CHESTER UPLAND SCHOOL DISTRICT  
MINUTES OF THE RECEIVER'S  
MEETING OF THE PUBLIC**

**July 16, 2020  
6:18 P.M.**

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A Public Meeting of the Receiver of the Chester Upland School District was held this evening via Zoom.

Executive Staff Present -                   Dr. Juan Baughn Receiver  
  Dr. Carol Birks, Superintendent  
  Dr. Jala Olds-Pearson, Assistant Superintendent  
  Ms. Sharon Brokenbough, COO

School Board -                               Anthony Johnson, Board President

Also Present on Zoom -                   Kinya Robinson, Interim Director HR  
  Mark McIntyre, Director, Special Education

The Receiver's meeting opened with a call to order by Receiver, Dr. Juan Baughn and the Pledge of Allegiance.

**NOTICE OF ADVERTISED MEETING**

(COPY OF ADVERTISED NOTICE ATTACHED)

**REPORT FROM THE SUPERINTENDENT**

Thank you. Good evening Dr. Baughn, members of the board of education. To our extended learning community, I just want to say, I want to thank everyone for such a warm welcome. This is my third week I think I'm concluding of my superintendency here in Chester Upland School District. I'm happy to work closely with each of you, and together, I know we can continue to take the district on the path of continuous improvement. And I'm just honored to serve with each of you.

So my formal report, I hope for this evening ... I just want to begin, I'm wishing everyone, all members of our learning community well and hope each of you ... want you to continue to stay safe as well as healthy as we go through these trying times within where we are in our country today. So we're planning for the opening of the 2020-21 school year, and I just want to highlight a few things. I know people have many questions about where we are and what we're doing, so I want to be very transparent about where we are as a district. So the Pennsylvania Department of Education has released preliminary guidance as to all school districts, the receiver and the board, and we've been charged to create a health and safety plan. And that health and safety plan is kind of multifaceted. And it includes us looking at all aspects of the district, our academics, as well as our operational plan as it relates to facilities and such, and see how we best provide high quality educational opportunities for students, as well as the adults that serve them. As part of that plan, we've engaged in many aspects that included convening school reopening taskforce, and that the makeup of that particular taskforce is representatives from all stakeholder groups, faculty, staff, administration, community, and others. And so tonight, we're going to provide you with an update of where we are as a district thus far as it relates to our planning. And I want to emphasize that please be assured that before we make any decision about school opening or reopening, we'll make sure that we look at all research-based protocols as well as look at all, Like I said, research-based protocols, medical experts influence before we make any decisions about reopening schools. And also, we will take into account you as the stakeholders, your input in this process. So tonight, I have a formal presentation which will begin, and I have a little bit of help. And the contents of that presentation will include the makeup of the safety taskforce, our school reopening taskforce. We're going to talk a little bit about the framework and guidelines, the educational options, and I want to thank all of you who participated in our survey, as well as the emerging themes and our communications and next steps moving forward. So those will be the highlights of our presentation this evening. I want to give a special thanks to Mr. Ron Simonson. He has been definitely championing this effort along with me. So Mr. Simonson, I want to just thank you publicly, and everyone who's on the taskforce, but you, because you've been a great coordinator for all of us. So he will later on in the presentation, give us some highlights as well. You can see there, we convened a pandemic school reopening taskforce, and the basic purpose of that taskforce is to seek the minimal risk to public health and to address the impacts of student learning and wellbeing. As I mentioned, recognizing and keeping all aspects of our educational process in our decision making. So looking at how we educate all learners within our district, the students, as well as the adults, as well as our fiscal operations. The composition of that particular taskforce includes Mr. Ronald Simonson, leading, myself as the superintendent, as well as several members of our administration staff. As I mentioned, central office, school-level staff members, community, the board. And I want to thank Mr. Johnson, our Board Chair, who's also a part of that taskforce. We also are seeking guidance from medical professionals through the Chester County Health Department, we're looking at guidance from the World Health Organization, of course, the Department of Education and the Center for Disease Control. Given that this is a heavy lift for all of us, and I just want to emphasize, this decision is a very difficult decision to make, and we have to consider all aspects because we care and love our community and we want

to make sure that everyone is safe. And so we've broken our taskforce into work groups, and the work groups are looking at all aspects of our operations. So we have a family, community partnership and engagement work group, organizational efficiencies and safety, learning and teaching, that's the heartbeat of our work, talent management and development and technology. As I mentioned, the Pennsylvania Department of Education has presented each school district with options, and a part of the decision-making process, one, we were to convene a team, which we've done. Also, we are to engage you, our learning community, parents, students, teachers, faculty, all staff, the board and others in making that educational decision. So these are the options that were presented to us. One, total reopen for all students and staff, but some students' families opt for distant learning out of safety and health concerns. Scaffolded reopening, some students are engage in in-person learning while others are distant learning. Blended up reopening that balances in-person learning and remote learning, all students where you would have alternate days or weeks, or total remote learning for all students. So on our website, we included our comprehensive health and safety plan for your review, and it lists many of the things that I'm saying here in this presentation. We are here to serve you as our stakeholders, and so we wanted to hear, enlist your thinking about what you view is best for Chester Upland School District. We are unique. We're not one district across the town, we are Chester. We are Chester proud. And so with that said, we want to make sure that we design learning that best fits our needs. And so we administered a survey to our families as well as to our faculty and staff, and I'm going to ask Mr. Simonson to walk through the results of the data that we presented. Mr. Simonson.

### **PRESENTATION**

Mr. Ronald Simonson gave a presentation on the results of the surveys for the community and faculty/staff of the school district. The results are on the Chester Upland website in a Power Point presentation.

Receiver Baughn approved School Safety Personnel Policy 805.2.

### **REPORT FROM THE SUPERINTENDENT (CONTINUED)**

Thank you Mr. Simonson, and thank you for sharing those data with us. And I want to thank our entire learning community, our families, as well as our faculty and staff for giving us your input, which is vitally important in our decision making. We will also offer you other opportunities to interact with us and learn more about our thinking. And as I mentioned, we're going to be very transparent about the process that we're taking to make this decision, and I just want to go through a few highlights of our communications plan moving forward as we plan throughout this process. We will continue and we have posted information on our website. We're receiving lots of communication from the Department of Education, as well as medical experts and officials. So as we receive that information, we will share it with you. So please check our website often. We posted our draft of our health and safety plan on our website, and what we'd like for you to do is if you could read the plan. it is a 60-page document, so you may want to read it in segments, but we have a draft plan, and we will create on our website opportunities for you to ask us questions. So that is forthcoming at a community forum that is upcoming. Tonight, we presented this draft plan to the receiver and to the Board of Education, and next week, we will host community forums via Zoom on Wednesday, July 22nd, as well as on Thursday, July 23rd, from 6:00 to 7:30 PM. So we will send out a communication. Our principals will also share with each schools, as well as we will post on Facebook, as well as our website. And at that particular forum, we will talk about some of the details I know that parents have been asking, or families have been asking, about particular populations of students and what we're going to do. But I want to

emphasize, this is a draft plan and we are going to co-create what our learning experiences look like next year together. So we don't have right now today, like this is what we're doing, because we need to factor all research-based protocols and practices, as well as your input into this planning. We will host virtual town hall meetings for faculty and staff on Friday, July 24th, one, at 9:00 AM, so that includes all teachers and staff members, administration, and 12:30 PM. And on July 28th, we will host a special Board of Education meeting in which based on all the data, all the quantitative data we've collected, as well as qualitative data that we've collected, we will make a recommendation to the receiver of our school options for the next academic year.

I want to say a special thank you to the pandemic school reopening taskforce. To date, they've been doing a lot of heavy lifting. This is our steering committee, but there are people who are part of our work groups. And so we are finalizing those work groups now, and so I will list their names in another public presentation. But I want to acknowledge the work of Mr. Simonson, Dr. Barnett, Mr. Johnson, our board chair, our IT director, another Mr. Johnson, Ms. Monroe-Hines, Mr. Newton, Dr. Pearson, Ms. Parker, Dr. Pugh, Mr. Shelton and Mr. Whitaker. And I know we are finalizing some other members of our teachers who are also a part of this team, and parents and family. So I want to thank everyone and the board. There was one more thing that concludes this part of my presentation. Do we want to ask the board if they have questions? Do we want to ask the board the bigger questions?

So one thing I wanted to close the loop on from the last meeting, there was a question about how many total students that we're serving within the district. And so there are 6,962 school-aged children throughout Chester Upland School District, the cities of Chester and Upland, the cities. But as a district, we are responsible for all educational experiences for everyone, but specifically for the 2,790 students who attend traditional Chester Upland public schools. There's 2,790 students as of June 30th, 2020. There are 2,375 students who attend Chester Community Charter School, 614 who attend Chester Charter Scholars Academy, and 439 who attend Widener. And then we have about 552 students who attend, excuse me, other charters and cyber schools. I just want to close the loop on that question that was raised at the last meeting. Dr. Baughn. That concludes my presentation.

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS OF JUNE 18, 2020 AND SPECIAL MEETINGS OF MAY 28, 2020 AND JUNE 30, 2020**

Receiver Dr. Baughn approved.

**PUBLIC COMMENTS**

**Jasmine Richards** - Well, good evening, everyone. I'm glad you all are doing safe and staying safe and healthy. My question and a concern, and I think this could be answered, I guess, in the next forum, but I just wanted to put in your mind is, my child Dakota Richards goes to STEM. He's been going to STEM since, I believe, seventh grade. And I've worked in the health field for a very long time, and I've been in this pandemic since the beginning, working straight through and seeing the good and the bad and the ugly with it. Our concern for my husband and myself is the fact that he has an underlining condition as a type one diabetic, and he has a 504 plan. And I read last night the 60-page that you guys submitted as a draft, and I did not see anything in there regarding any children's IEPs or 504 and what you guys are planning to do with a

student who has PCA and how he has to check his figures three times a day in school, he has to be monitored and he has to have somebody from the classroom. And that is our concern. So that's a concern that we have.

**Dr. Carol Birks** - Okay, Ms. Richards. So yes, that is our concern. We intend to design educational programming to meet the needs of students, all students, including your child. And so the draft that you saw didn't have specific educational details, but we are going to make sure that whatever option we select, that we meet your child's needs. And so my team will be attending the community forum, and so some of those specific questions about meeting the needs of students who have 504s and such will be addressed, just similar to the way we would do it in any format. So we will address your child's needs. And thank you for raising that question.

**Ms. Richards** – Thank you. Just let us know, because it's very concerning.

**Dr. Will Richan** - First of all, I don't envy people trying to figure about a phased opening. I'm looking at college-age students wearing or not wearing masks, and I find people of all ages walking around the streets with and without. I'm thinking of younger people, you can't say you're going to stay after school, or you're going to go see the principal, they are a health hazard. And so I think it's very complicated trying to do any kind of a phased opening. But what I really wanted to ask about, and this goes back a little to the judge's instructions to send out RFPs to the charters, have they yet gone to the charters?

**Dr. Juan Baughn** - No, not yet. As a matter of fact, as a part of the special meeting on the 28th, I am going to give an update as to where we are with the court order.

**Dr. Richan** - I see. There is one specific thing I'm wondering about, because this is K through 12. And as we get into the high school years, we have something called CTE, career and technical education, and specifically in relation to culinary. In the event that no charter schools volunteers to provide the kind of training, will the high school then take that responsibility?

**Dr. Baughn** - I will speak more directly to that at a later date, but for now, recognize that you keep saying charter schools, we're looking for management groups, not just charter schools. We're looking at all options as in the court order. But I can assure you, and you know this because you've been with me for a while, that we're going to take care of our CTE students.

**Dr. Richan** - So I have several questions, I don't want to tie things up now and my hearing problem makes it a little more difficult to get answers. I am going to put those into writing and do I submit those to you Mr. Receiver.

**Dr. Baughn** - Oh no, send your questions to the superintendent and she and I will decide who best to answer that for you.

**Dr. Richan** - Okay. We will follow through on that.

**Jean Arnold** - Thank you. First of all, Dr. Birks, I'd like to say thank you for the review for the plan. You and Mr. Simonson. I have a couple of comments before we engage with those sessions that you have planned. And one of them, I think you have said that, is that you will include other persons. And when I looked at the committee and read the plan, I saw a number of mentions for the nurses to be involved in some of the actions, but I didn't see anybody on the nursing staff as part of that original group. And so as you expand the participants to include other people, I'm sure you will do that, but I want to put a plug in for nurses and teachers, those persons who have their actual hands on the students from day to day as they go about doing their activities. There was a yellow zone and a green zone noted in the plan, and I have a question about, how will we determine which zone we are in? Whether we will look at the maps that are provided on the news for our Commonwealth of the United States, or what have you. But I will not deal with so many of those questions tonight, but we'll wait for the times when you meet with us later. However, I will ask that we try to identify the budget that we would need for some of this. I noticed that there was some equipment that we had to purchase, electrostatic sprayers that have been purchased, and there needs to be some training for the people in maintenance to use those. We have to be concerned about the increase of our air circulation from the outside, and we have traditionally had problems with our air conditioning. And there are promises to purchase a bottle of water for staff and to purchase sanitizing equipment, what have you, for teachers and for the nurses and the health suites.

So there are a number of items that are detailed in the plan, which I'm thinking will require some specific budget items to cover them. And so far, from the budget that we had last time, that was not mentioned. So that remains for me a concern so that all of our staff and students will be able to function in a very healthy way throughout the school year. I noted that we are relying on the Chester County Health Department, and I have learned here in the last few months that the County, our County, Delaware County does not have a health department, so we are using the health department in Chester County. I'm hoping that because we are a distance away, that we will have a very smooth relationship in getting things done through that County. So thanks again for that wonderful report.

Dr. Baughn, you approved our minutes, and when I looked on the website, I think the last minutes on the website are from October 2019. And I have been asking for a while if we could really update our archives for our minutes. And so I would like to ask if we could do that again tonight. When we look at later on our budget for 2021, I would like to ask if we have done any kind of an update, because last time, we learned that there was a \$2 million deficit, and if at some point we could explain to the public where that deficit came from and how we are planning to satisfy that deficit, I think would be very helpful for us. Tonight, the cash disbursements, total, I think, \$7.3 million. Thank you so much Dr. Bonds for including those pages on the website. If you had not done that, I would not have been able to see those details. What concerns me when I look at the disbursements is that we spent some \$3.8 million, which is about 52%, that went to the Chester Community Charter. And that seems like an awful lot of our budget to go to that one organization. In addition, there are lots of other providers that we did not pay, and that concerns me. Apparently, we listed costs, but when I look at those pages, there are positive and negative numbers noted, and we did not pay them at all. For example, I don't see any payments for the Bayada nurses, to Camelot or to Community Council. It seems like the check amount is zero. So if Ms. Brokenbrow, when she gets to that point, could help us understand that, that would be helpful.

On A4, when we do professional development for the trauma education that is noted in our agenda tonight, I would like for us to think about also including families. I know A9 that Mrs. Monroe-Hines is going to look at, has some information there about family activities. And on that note, I would like to ask if we could resume the advisory council that she had a couple of years ago. We stopped it and I would want her to, if she can, include that advisory council again, this year. I would like to thank you also for A10, where you are continuing the program at Widener for the training of teachers there through that program that we have. And C4, if you could explain that a bit more, some of us would appreciate that.

And before I end, I would just like to say on the record that Dr. Jones, Carolyn Jones, who was so instrumental in running the digital program, she passed, and you've made a note of that in the agenda. I know her to be a person of excellence and her stellar results with the digital class was just absolutely wonderful. I know the students will miss her and some of our staff who work closely with her will also, and I just wanted to make a note about my sadness in her passing and say that we will certainly miss her an awful lot. So I'll stop here. Thank you so much for your consideration.

**Dr. Baughn** - Thank you, Ms. Arnold, and on the 28th, I also plan to pay tribute to Dr. Jones. So you'll hear from me again about Dr. Jones on the 28th, and thank you very much for your questions and your continued concern. Who's next?

**John Shelton, Jr.** - Good evening Receiver, Superintendent and the board that are available. My question at this point becomes relatively of a safety measure. I realized that we are in a transition and we're basically just riding this surfboard, riding this wave, and we're doing our best to poise ourselves to go back to some type of normalcy. My question is, at what point can we ... No, I'm sorry, two questions. At what point can we go back under the plan that we currently have? And if it's accepted by the governor, that's fine, but if the governor changes his mind and says we got to go to something else, will we have enough time, or do we have a backup plan to go to it? And in doing so, there are two things that become for me a real concern, and that will be, not only the students who may ... Because we got kids who were showing up with the virus every day because of what's going on with their self-distancing, but also, we have our older staff members who may be at risk. How are we going to handle that?

**Dr. Baughn** - The team is working on both of those concerns of yours, Mr. Shelton, and we will have more to say about that after the team has continued their deliberation and after they've met with the community and others that they have planned to meet with. So your questions will be a part of their concerns moving forward.

**Mr. Shelton** - Thank you.

**Delores Shelton** - I think I'm meeting you on Zoom the first time seeing the new superintendent, but I would like to know, you had buses as one question on your survey, and I'm just wondering, do we have money in the present budget for busing of students in the district? And that would be our regular district as well as of the charter school children; so a lot of busing. At this point, are we prepared or financially able to do busing? And another thing, you mentioned Chester County Health Department. I do believe Delaware County is starting one, but that's beside the point. Did you know, the new superintendent, that the City of Chester has a working health department? Were you familiar with that? I think right now, those are my ... Oh, and what

time was this meeting tonight? I got on at 6:00, but it didn't start until near quarter after. It was a while. Are these meetings to start at 6:00 or 6:30? I just didn't know. Thank you.

**Dr. Baughn** - Mrs. Shelton, the meetings start at 6:00. Tonight, we had some personnel and legal issues that I had to iron out before the meeting, so I apologize we started at 6:10 tonight.

**Christina Coleman** - I do have one question in the chat room though. Somebody asked, have you thought about opening any of the currently closed buildings to help allow for social distancing?

**Dr. Baughn** - No, we have not. We don't have any currently owned buildings that would help us in this case at all.

**Ikea Corporal** - I just have a question for the younger kids. I have two sons who are going to kindergarten and also head start. So with the mask being worn all day, will they from time to time be able to take breaks with wearing the mask. And also, when it comes to outdoor play, will they have to wear the mask or will it be something set up to where as though they could social distance, I guess, without interacting with the other children, or how is that going to be set up?

**Dr. Birks** - So in our decision making, we're looking at all aspects of those types of questions. But what will inform our decision is what the researchers and doctors are saying, because as you are aware, every day, things are changing. So we don't have concrete answers about that as much.

**Ms. Corporal** - Thank you.

## **EDUCATION AGENDA**

### **A-1 Homebound Instruction for Students**

<b><u>Student #</u></b>	<b><u>School</u></b>	<b><u>Effective Date</u></b>
NONE		

### **A-2 Approval to adopt and approve Determinations from Student Hearings**

<b><u>Student #</u></b>	<b><u>Date of Hearing</u></b>
NONE	



**A-3 Approval of the Comprehensive School and Improvement Plans for Chester High School, STEM at Showalter and Toby Farms for the 2020-2021 school year.**

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval of the Comprehensive School and Improvement Plans for Chester High School, STEM at Showalter, and Toby Farms for the 2020-2021 school year.

**Executive Sponsor:** Dr. Jala Olds-Pearson

**A-4 Approval for teachers to receive training on Trauma Informed Practices**

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for teachers to receive training on Trauma Informed Practices to improve their relationships with students and families.

FUTHER RESOLVED that Penn State University Professor, Dr. Miranda Harrell-Levy will design and facilitate professional development on trauma informed instructional practices on the following tentative dates: August 27, 2020, September 17, 2020, November 5, 2020.

**Payable From:** Pennsylvania Commission on Crime and Delinquency School Safety and Security Grant

**Cost:** Approximately \$650.00 per session, not to exceed \$1,950

**Executive Sponsor:** Dr. Jala Olds-Pearson

**A-5 Approval of Dr. Jala Olds-Pearson's participation in the Online Learning program sponsored by the University of Pennsylvania.**

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval of Dr. Jala Olds-Pearson's participation in the Online Learning program sponsored by the University of Pennsylvania.

**Payable From:** Title II

**Cost:** Not to exceed \$6,480

**Executive Sponsor:** Dr. Jala Olds-Pearson

**A-6 Approval to authorize and direct Dr. Carol D. Birks, Superintendent, to sign any and all contracts, agreements, grants and/or licenses with the Pennsylvania Department of Education**

BE IT RESOLVED, by authority of the **Receiver, acting as the Board of Directors** of the **Chester Upland School District**, and it is hereby resolved by authority of the same, that **Carol D. Birks**, who is the **Superintendent** of the above named body, is authorized and directed to sign any and all contracts, agreements, grants and/or licenses (hereinafter collectively referred to as contract(s)) with the Pennsylvania Department of Education (Department); and

BE IT FURTHER RESOLVED, that the body consents to the use of electronic signatures by the above named individual and that no handwritten signature from the above named individual shall be required in order for any contract with the Department to be legally enforceable and that by affixing his/her electronic signature to an electronic file of the contract via the Department's e-grants system, the above designated authorized individual shall have effectively executed and delivered the contract, binding the **Receiver, acting as the Board of Directors** to comply with the terms of said contract; and

BE IT FURTHER RESOLVED, that no writing shall be required in order to make the contract valid and legally binding, provided that the Department and all other necessary Commonwealth approvers affix their signatures electronically and an electronically-printed copy of the Contract is e-mailed or is otherwise made available to the body by electronic means; and

BE IT FURTHER RESOLVED, that the body will not contest the due authorization, execution, delivery, validity or enforceability of the electronic Contract under the provisions of a statute of frauds or any other applicable law. The Contract, if introduced as evidence on paper in any judicial, arbitration, mediation, or administrative proceedings, will be admissible as between the parties to the same extent and under the same conditions as other business records originated and maintained in documentary form and the admissibility thereof shall not be contested under either the business records exception to the hearsay rule or the best evidence rule; and

BE IT FURTHER RESOLVED, that the body will notify the Department's Bureau of Management Services promptly in the event that the above named individual is no longer authorized to execute agreements on behalf of the body electronically and that the Department shall be entitled to rely upon the above named officer's authority to execute agreements electronically on behalf of the body until such notice is received by the Department's Office of Chief Counsel.

**Executive Sponsor:** Nikki Monroe-Hines

**A-7 Approval of school-based PBIS activities throughout the 2020-21 school year**

RESOLVED, that the Receiver acting as the Board of School Directors, grants approval for school-based PBIS activities to be held throughout the 2020-21 school year. Activities include, but are not limited to, planning team meetings, school-wide events, and family engagement activities.

**Payable From:** Ready to Learn and Title IV

**Cost:** Not to exceed \$12,000 (materials/supplies, staff training, staff hourly Pay for planning meetings/events)

**Executive Sponsor:** Nikki Monroe-Hines

**A-8 Approval of COVID-19 Food Distribution Support**

RESOLVED, that the Receiver, acting as the Board of School Directors, approves payment for Deborah Shakur to provide support to the CUSD/Philabundance Food Distribution partnership throughout the summer from July 1 – August 31, 2020.

**Payable From:** 21<sup>st</sup> CCLC  
**Cost:** Not to Exceed \$480  
**Executive Sponsor:** Nikki Monroe-Hines

**A-9 Approval for 2020-21 Family Engagement Activities**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for Title I and 21st CCLC school and district-wide family engagement activities to be held remotely and/or in person throughout the 2020-21 school year. Events include, but are not limited to Family Summits, Orientation Sessions, Back to School Events, School-Based Family Nights, 21st CCLC & Title I Advisory sessions.

**Payable From:** Title I and 21st CCLC  
**Cost:** Not to exceed \$30,000 (materials, supplies, workshop leaders, food, childcare)  
**Executive Sponsor:** Nikki Monroe-Hines

**A-10 Approval to enter into an agreement with Widener University for the implementation of the Community Engaged Teacher Education (CETE) Program at Stetser Elementary School**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval to enter into an agreement with Widener University for the implementation of the Community Engaged Teacher Education (CETE) Program at Stetser Elementary School effective April 30, 2020 to June 30, 2021.

**Executive Sponsor:** Kinya Robinson

***EDUCATION AGENDA ITEMS #A-1 THROUGH #A-10 WERE APPROVED BY DR. JUAN BAUGHN, RECEIVER***

**PERSONNEL AGENDA**

**B-1 Approval of corrections to appointments, reassignments, and leaves of absence and termination, resignation, retirement, Mentor Teachers, Extra- and Co-Curricular Advisors, Bereft of Life Notice and Grant Funded Summer Programs**

RESOLVED, that the following Correction to Effective Date for appointment be approved on the effective date respectively noted

<u>Name</u>	<u>Position/Location</u>	<u>Salary</u>	<u>Effective Date</u>	<u>New Position or Replacement</u>
Archer, Victoria	21 <sup>st</sup> Century Cohort 9 Administration	\$47,515 12 months	7/1/2020	New 0790 Grant Funded 2019-2020

FURTHER RESOLVED, that the following Correction to Effective Date for reassignments be approved on the effective date respectively noted

<u>Name</u>	<u>From Position/Location</u>	<u>To Position/Location</u>	<u>Effective Date</u>
Archer, Victoria	School Secretary STEM	21 <sup>st</sup> Century CCLC Coord Administration	7/12020

FURTHER RESOLVED, that the following Correction to Effective Date for leave of absence be approved on the effective date respectively noted

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
West, Portia	Confidential Secretary Administration	6/16/2020- 9/16/2020 FMLA

RESOLVED, that the following termination be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Bennett, Regena	Custodian Chester High	6/23/2020

RESOLVED, that the following resignation be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Norward, Angela	Guidance Counselor Chester High	7/31/2020

FURTHER RESOLVED, that the following retirements be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Hunt-Gibbs, Donna	Teacher	6/30/2020

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for individuals listed below to receive a \$400 stipend for serving as Mentor Teachers for Teacher Induction for the 2019-2020 school year:

<u>Name</u>	<u># of Mentees</u>
Dearden, Jennifer	1
Murphy, Shannon	1
Odom, Judith	1
Wright, Delores	1

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the Extra and Co-curricular Advisor to receive a stipend in the amount of \$750.00 for the 2019-2020 school year.

**Advisors**

<u>Name</u>	<u>Position</u>	<u>School</u>
Wright, Delores	Octagon Cub	Chester High
King, Chassidy	DECA	Chester High
Fraiser, Eric	SkillsUSA	Chester High
Steven, Cheryl	SkillsUSA	Chester High

**BEREFT OF LIFE NOTICE:**

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Effective Date</u></b>
Jones, Carolyn	Teacher Chester High	6/29/2020

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the following individuals to participate in the **grant-funded Summer Programs** during the 2019-2020 school year as listed below:

**ESY**

June 29, 2020 – July 30, 2020

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Rate</u></b>
Dixon, Markiesha	Teacher	32./hr
Jordan, Heather	Teacher	32./hr

**Credit Recovery**

June 17, 2020 – July 24, 2020

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Rate</u></b>
Jones, Carolyn	Coordinator	40./hr
McCarthy, Jason	Teacher	32./hr

**MARS**

June 15, 2020 – July 30, 2020

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Rate</u></b>
Lewis, Shannon	Teacher	32./hr
Merto, Caitlyn	Teacher	32./hr

**School Safety – Administration Building/Chester High School**

June 16, 2020 – August 24, 2020

<b><u>Name</u></b>	<b><u>Rate</u></b>
Gallashaw, LaTasha	18./hr
Shaw, Dennis	18/hr
Stevens, Lincoln	18./hr
Tull, Damon	18./hr

**B-2 Approval of Tuition Reimbursement**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for employees listed below to receive tuition reimbursement for the 2019-2020 school year.

<u>Name</u>	<u>Number of Credits Submitted</u>	<u>Number of Credits Approved</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
Bell, Brendan	6	6	\$6,246	\$6,246
Robinson, Kinya	3	3	\$1,851	\$1,851

**B-3 Approval of School-based Technology Teachers**

RESOLVED, that the Receiver, acting as the Board of School Directors, approves payment for each school to have a stipend-supported Technology Teacher Leader (TTL) to assist in the monitoring, repair, and development of technology and technology practices before or after regular work hours. Responsibilities include, but are not limited to:

- Assist teachers and students with the implementation of web-based software, and hardware instructional resources supporting the CUSD Instructional Program
- Troubleshoot Computer and Network Systems
- Repair hardware and coordinate repairs when they cannot be repaired in house
- Study and be knowledgeable of technology equipment and systems available at respective school
- Order and install software and equipment
- Attend training and provide professional development
- Attend district-wide TTL meetings
- Demonstrate knowledge of instructional resources and the SIS

**Cost:** Not to exceed \$7,500 per TTL - \$45,000 total  
**Executive Sponsor:** Nikki Monroe-Hines

***PERSONNEL AGENDA ITEM #B-1 THROUGH B-4 WERE APPROVED BY DR. JUAN BAUGHN, RECEIVER.***

**BUSINESS AGENDA**

**C-1 Reports of the tax collectors: \$2,784,129.71**

RESOLVED, that the reports of the City of Chester, Borough of Upland, and Chester Township for the period June 1, 2019 through June 30, 2019 in the amount of \$ be received, be noted upon the Minutes and filed.

**Executive Sponsor:** Sharon Brokenbough

**C-2 Approval of the Treasurer’s Report/Budget Report**

RESOLVED, that the attached Treasurer’s Report/Budget Report for the fiscal month ended June 30, 2020 be approved by the Receiver, acting as the Board of School Directors.

**Executive Sponsor:** Sharon Brokenbough

**C-3 General Fund Budget: \$4,677,746.47. Approval of payrolls**

RESOLVED, that the payrolls dated in June, 2020 of the various accounts totaling for all accounts and funds the grand sum of \$4,677,746.47, be approved by the Receiver, acting as the Board of School Directors.

**General Fund Budget: \$7,284,567.52. Approval of list of payments**

RESOLVED, that the attached list of payments of the various accounts totaling for all accounts and funds the grand sum of \$7,284,567.52, a copy of which has been given to the Receiver, acting as the Board of School Directors, be APPROVED, and that said list of payments be incorporated into the Minutes.

General Fund	\$7,233,732.87
Food Services Account	50,834.64
Capital Project Fund Account	0.00
Total Disbursements	\$7,284,567.52

**Payable From:** General Fund Budget

**Executive Sponsor:** Sharon Brokenbough



**C-4 Approval of the activation of mobile hotspots**

RESOLVED, that the Receiver, acting as the Board of School Directors, approve the activation of mobile hotspots to support WiFi access throughout the district.

**Payable From:** CARES Grant

Account Code: 10-1190-757

**Cost:** Not to exceed \$143,964 (\$39.99 per month for each activated device)

**Executive Sponsor:** Nikki Monroe-Hines

**C-5 Approval of the renewal of the current agreement with ZOHO Corporation**

RESOLVED, that the Receiver, acting as the Board of School Directors, renew its current agreement with ZOHO Corporation for the purposes of providing Active Directory Management software and support to the Chester Upland School District, for the period from August 2020 and ending on August 2021.

**Payable From:** Technology

Account Code: 10-2220-618-000-00-00-00-TECH

**Cost:** \$1,795

**Executive Sponsor:** Thomas Johnson

**C-6 Approval to renew the contractual relationship for service and support of the wireless controller with Hewlett-Packard Enterprises (HPE) and IntegraOne**

RESOLVED, that the Receiver, acting as the Board of School Directors, renew its contractual relationship for service and support of the wireless controller with Hewlett-Packard Enterprises (HPE) and IntegraOne through September 10, 2021.

**Payable From:** Technology

**Cost:** 1,584.60

**Executive Sponsor:** Thomas Johnson

***BUSINESS AGENDA ITEMS #C-1 THROUGH #C-6 WERE APPROVED BY DR. JUAN BAUGHN, RECEIVER***

**OTHER BUSINESS**

**Dr. Baughn** - I think there was a question earlier about the hotspots. Those hotspots are putting in WiFi across the district to help us make sure that as many students as we can will have access to the internet. We're looking to do that with the Cares money, which is help us through this pandemic, and we're looking to do that even more so, and that's a part of what Dr. Birks and her team are looking at as we think about opening or not reopening school. So that's a very, very good thing. We want to make sure everyone has internet across the city, whether we have remote learning or not, okay? Okay, I answered. There was a question that came up in the chat room. Can you put that back up, please?

**Ms. Coleman** - Will Ms. Brokenbough answer any of my questions why we did not pay Bayada, Camelot, etc.? It was from Ms. Arnold.

**Ms. Brokenbough** - Ms. Arnold, are you're asking why they're not on this month's agenda?

**Jean Arnold** - When we look at the cash disbursements in the back, there's a whole list of details for Bayada nurses. There are positive and negative numbers, and they cancel each other out. The same for Camelot and the same for Community Council and a few others. I'm wondering why we do that. We paid the Charter School, but some of our other vendors we did not. There were lots of positive and negative numbers in the back of the agenda, but when it came to the amount for the check, there was a zero there. So I was wondering why.

**Ms. Brokenbough** - Ms. Arnold those vendors were paid. Sometimes what you see when you see some of the negative numbers that are posted, it could be us moving from one year to the next, or maybe it was a check that was canceled and then rewritten. But those vendors that you mentioned have been paid.

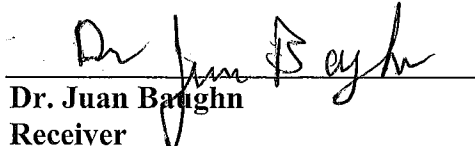
**Ms. Arnold** - The amount in the back of the agenda says zero.

**Ms. Brokenbough** - I guess I would have to sit down with you and kind of go over how to interpret that report, but those vendors have been paid.

**Dr. Baughn** - I want to announce, and I should've announced this at the last board meeting, that the Rondae Jefferson Foundation - this came up a couple of meetings ago - I got a call from them and that they are being true to their word, and they are going to provide us with a minimum of 450 Chrome laptops for the Chester Upland School District students. That's a minimum of 450. I'm working on doubling that, but that 450, that number is solid. So thank you to the Rondae Jefferson Foundation and all those folks who do that wonderful work. That's going to be a great partnership.

There being no further business *Receiver, Dr. Juan Baughn* adjourned the meeting at 6:18pm.

CHESTER UPLAND SCHOOL DISTRICT  
FINANCIAL RECOVERY RECEIVER

  
\_\_\_\_\_  
Dr. Juan Baughn      Date  
Receiver